PUC SPEL Online Center

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Grammar Reference

Review of past forms

We use the **simple past** to talk about completed actions in the past.

Example: I *saw* a movie yesterday. Last year, I *didn't travel* to Korea.

We use the **past continuous** to talk about actions in progress at a particular time in the past.

Form: was / were + preset participle

Example: I was listening to my iPod, so I didn't hear the fire alarm.
While John was sleeping last night, someone stole his car.

We use the **past perfect** to talk about completed actions that happened before another action in the past.

Form: had + past participle

Example: She only *understood* the movie because she *had read* the book. Kristine *had never been* to an opera before last night.

We use the **past perfect continuous** to talk about actions or situations which continued up to the past moment being talked about.

Form: had + been + present participle

Example: They had been talking for over an hour before Tony arrived.
Mike wanted to sit down because he had been standing all day at work.

Articles: a / an / the / Ø

We use the definite article *the*:

1. with inventions and species of animals.

	Example: <i>The</i> white whale is an endangered species.
	2. with national groups. Example: the United Arab Emirates, the Society of Friends
	3. when there is only one of something. Example: <i>the</i> moon, <i>the</i> sun
	4. with rivers, oceans, and seas. Example: the Mediterranean Sea, the Atlantic Ocean
	 5. with superlatives. Example: Cambodia is <i>the</i> most amazing place I have visited. Thailand is <i>the</i> most popular tourist destination in Asia.
	 6. with particular nouns when it is clear what is being referred to. Example: The umbrella was invented around 450 AD to protect people from sun and rain. Can you shut down the computer?
	 7. with previously mentioned nouns. Example: Would you like an orange or a mango? <i>The</i> mango is very ripe. I have a red cap and a black one. I prefer <i>the</i> red one.
	We use the indefinite article a / an :
	1. with jobs. Example: a doctor, a lawyer
	2. with singular count nouns (mentioned for the first time or when it doesn't matter which one). Example: She would like <i>a</i> mango.
	We use no article (Ø):
	1. with most streets, villages, towns, cities, countries, lakes, and mountains. Example: Cap Town, Vietnam
	2. But for countries and groups of islands / mountains in the plural, use " the ."

Example: the Himalayas, the United States

3. with non-count, plural, and abstract nouns used in their general sense.

Example: Accommodation is difficult to find. Religion is an important issue.

Adjectives and adverbs

1. Adjectives are used to describe nouns. They usually come directly before the noun.

Example: That's a *pretty* hat you're wearing. He's an *ugly* bruiser - I wouldn't like to meet him down a dark alley!

2. Adverbs (and adverbial phrases) are used to modify verbs, adjectives, and other adverbs.

3. Many adverbs end in -y, but some words ending in -y are adjectives, not adverbs (*friendly, lively, lonely, and silly*).
Example: It's a very *friendly* bar with a nice relaxed atmosphere.

4. There are also many adverbs which do not end in -y (*late, fast, fine, hard, high, and well*).

Example: The police car was going so *fast*, it must have been chasing someone.

5. Sometimes the adjective and adverb have the same form (fast, hard, fine, early, daily, and late).
Example: It was *late* at night. We talked *late* into the night.

Position of adverbs

The position of adverbs in a sentence can vary.

At the beginning of a sentence: Connecting and time adverbs (the adverb is not the main focus)

1. Connecting adverbs (which join a clause to what came before): nevertheless, then, however, etc.

2. Time adverbs (if the adverb is not the main focus of the message): tomorrow, last year, in the past, etc.

In the middle of a sentence (before the main verb): Adverbs of certainty and completeness, of indefinite frequency, of comment, and some adverbs of manner (the adverbs is not the main focus)

1. Adverbs of certainty and completeness: probably, nearly, and fully

2. Adverbs of indefinite frequency: often, sometimes, and usually

3. Adverbs of comment: stupidly, ignorantly, and wildly

4. Some adverbs of manner: quickly, rudely, and strongly

At the end of a sentence: Adverbs of manner, place, and time

1. Adverbs of manner: slowly, well

2. Adverbs of place: upstairs, in the corner, around the world, globally, in Thailand, back home

3. Adverbs of time: this morning, a while ago, today, the old days